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Report For Week Ending 22 April 1958  
From  
Records Center

During the week the following accessions were made:

OCR	8 Cu. Ft.
COMPT	10 " "
ORR	5 " "
OSI	4 " "
OO	7 " "
Sub-Total:	<u>34 Cu. Ft.</u>
Finished Intelligence	20 " "
Total:	<u>54 Cu. Ft.</u>

Map Negatives	1,159 Cu. Ft.
Records Holdings	26,582 " "
Distribution Material Holdings	<u>11,054 " "</u>
Total:	<u>38,795 Cu. Ft.</u>

Distribution Material Disposed of at Center	6 Cu. Ft.
Distribution Material Transferred from Center	2 " "
Records Disposed of at Center	94 " "
Records Transferred from Center	<u>21 " "</u>
Total:	<u>123 Cu. Ft.</u>

Accessioning  
Tangible

- (1) Received 83 cubic feet or 412 two thousand card cartons of IBM cards from OCR/MD for storage.
- (2) Relocated 331 cubic feet of records to make space available for new accessions.

Reference  
Tangible

25X1A9a

- (1) Mr. [REDACTED] of OCR/SR spent three days at the Center reboxing IBM cards. In order to facilitate reference service and the storage of this type of record, they are being stored on the shelves in the 2,000 card carton instead of the 10,000 card carton. There was 174 cubic feet of this material reboxed and relocated.

Disposal  
Tangible

25X1A13a

- (1) [REDACTED] 41 cubic feet of material and an additional 6 cubic feet were placed in the disposal area. This bring the total holdings in this area to 132 cubic feet.

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